

**To activate your ParentsWeb account on RenWeb, follow the directions below.**

1. Go to [www.renweb.com](http://www.renweb.com)
2. Click on “ParentsWeb Login” (located on the left side of your screen)
3. Enter the School Code: FA-FL (does not have to be capitalized)

The screenshot shows a 'Login' window with the following content:

**Login**

**First-time User Instructions:**

1. Enter your School's ID (provided by your school).
2. Enter your Email Address.  
**(Note: Your email must already be entered into the RenWeb database by the school before you can receive your Password.)**
3. Select New Parent Login or New Student Login.  
**If your email address matches the email address that the school has recorded, a random password will be emailed to you at that address.**

**1. School ID**  
FA-FL

**2. Email**  
Enter the email address that is on file with Foundation Academy

**3. Password**  
RenWeb will email you a password

Parent Login or Student Login or Staff Login

New Parent Login or New Student Login

Forgot Parent Pswd or Forgot Student Pswd

The 'New Parent Login' button is circled in red.

4. Enter your email address (the email address on file with Foundation Academy)
5. Click on “New Parent Login” OR “New Student Login” (depending on the type of account you want to set up)
6. An email containing a password will be sent by RenWeb **within a few minutes!!**
7. Upon receipt of the RenWeb email - Repeat steps 1-4
8. Enter the password that was emailed to you by RenWeb
9. Click on “Parent-Login” OR “Student Login” (depending on which account you want to access)

✦ **Suggestion** – Go to “Change Password” (enter a password that is easier to remember and discard the password created by RenWeb)

**Reenroll / Enroll**

Log on to [www.renweb.com](http://www.renweb.com), click on “ParentsWeb login”

Click on reenroll (on the left side of the screen)

Click on the box beside the name/names of students you wish to enroll/reenroll.